

Master of Science in Athletic Training (MSAT) Program Handbook

2021-2022



**This handbook is a “living” document.
As changes are made, we will share them accordingly**

Accreditation Status

The AT Professional Preparation Program is accredited and in good standing by the Commission on Accreditation of Athletic Training Education (CAATE) and completed their most recent self-study and reaccreditation in 2015-16. The program was granted the maximum 10-year accreditation period thru 2025-26. The MSAT program is dedicated to continual improvement and works closely with the CAATE to ensure students receive the best possible AT education.



Revised September 2021

Athletic Training Program
Department of Kinesiology / School of Education

Clinical Affiliates:
Division of Intercollegiate Athletics
UW Health Sports Medicine Center / UW Health Outreach AT Program

University of Wisconsin - Madison
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The University of Wisconsin-Madison

The University of Wisconsin-Madison was founded in 1848, conducting its first classes in 1849. It became one of the nation's first land-grant colleges in 1868. The founders of the University promoted the "Wisconsin Idea." This is the concept that the University, through teaching, research, and community service, is an asset with offerings for every part of the state. Today, the Wisconsin Idea goes beyond the boundaries of the state to every corner of the globe. The UW-Madison is one of the largest and most respected universities in the United States, with more than 40,000 students and 368,522 alumni living around the world. As the flagship campus of Wisconsin's state university system, UW-Madison has deep connections with its home state, but also a proud tradition of thinking and acting globally. Few public institutions are more widely recognized as leaders in research, teaching, and public service.

Athletic Training – Campus History / Timeline

- 1950s – 60s** Walter Bakke (Head Athletic Trainer 1936-1966) is on record as the instructor for Men's PE #17 *Athletic Conditioning and Training* in the early 1950's. The course title was later changed to *Prevention and Care of Injuries*. In 1967, Dr. Allan Ryan taught PE 214 *Treatment and Care of Athletic Injuries*. These courses served as the precursors to ATEP offerings.
- 1970s** In 1972 the National Athletic Trainers' Association developed a national certification examination. Students completing required courses and completing clinical internships could sit for this national exam. The UW-Madison prepared students in this fashion since the inception of athletic training certification.
- 1980-90s** A formalized group of athletic training courses offered in the Dept. of Physical Education and Dance provide students with an area of emphasis in athletic training. Students continue to pursue certification through this formal internship.
- 2000-2012** The UW-Madison Athletic Training Program is accredited by the Commission on Accreditation of Athletic Training Education (CAATE) and has been since 2000. The UW-Madison Athletic Training program (as a certificate program) was the second program in the State of Wisconsin to secure CAATE accreditation and has a rich history in preparing professionals in this allied health field. In 2005, Athletic Training was approved as a major option within the Kinesiology major in the Dept. of Kinesiology and the Certificate in Athletic Training has been discontinued. In 2016, CAATE awarded the program continuing accreditation through the 2025-2026 academic school year. In August of 2012, the UW System Board of Regents approved the Bachelor of Science degree in Athletic Training. Now all students in the AT Program graduate with a degree in Athletic Training.
- 2012-2021** The AT Program successfully operated awarding the BSAT degree until thru the spring of 2021. The program graduated numerous BSAT students, maintained the highest standards of professional preparation, and placed student into graduate and professional programs across the country. During this time the program had a 7-year streak of 100% first time pass rate on the BOC exam. The current pass rate is 93% first time and 100% overall pass rate.

Current The AT Program is embarking on a new challenge with the creation of a new professional preparation master's degree; MSAT. In April of 2020 the Wisconsin Board of Regents authorized the development and implementation of the Master's degree in Athletic Training. The program enrolled our first cohort of 12 MSAT students in the summer of 2021.

The Athletic Training Profession

Athletic trainers are frontline healthcare providers. They are educated and trained in a wide variety of injury and illness prevention and treatment strategies focused on optimizing health to improve a person's quality of life. Athletic trainers collaborate with physicians in the prevention, examination, diagnosis, treatment and rehabilitation of emergent, acute or chronic injuries and medical conditions ([NATA](#)). Athletic trainers don't only work with athletes, but all types of patients in many different settings.

"Athletic trainers (ATs) are highly qualified, multi-skilled health care professionals who render service or treatment, under the direction of or in collaboration with a physician, in accordance with their education, training and the state's statutes, rules and regulations."

The practice of athletic training encompasses health promotion and wellness and examination, diagnosis, immediate care, and rehabilitation of clients/patients with emergent, acute, and chronic health conditions. Athletic trainers, sometimes called athletic therapists in other countries, use the best available evidence to provide patient-centered care. Collaborative care with other healthcare and wellness professionals is a central tenet of athletic training practice.

Athletic trainers work in a variety of different professional settings, including:

- Educational settings: high schools, colleges, and universities
- Hospital emergency departments
- Military bases
- Public safety: police and fire departments
- Occupational and industrial settings care settings
- Performing arts
- Physician offices and hospitals
- Professional sports
- Sports medicine clinics

Learn more about demographics of the AT profession including a breakdown of athletic training job settings [here](#).

The Master of Science Athletic Training (MSAT) Program - Overview of the Program

The MSAT program is a 24-month (58 credit) campus-based health science program that includes capstone clinical preceptorships in local environments and locations around the country. The curriculum is front loaded in year one (Summer, Fall, Spring) with a heavy didactic schedule and limited clinical experiences. The second year (Summer, Fall, Spring) stresses immersive clinical field placements supported by innovative courses that include both face-to-face and online formats. The curriculum is built upon a foundation of competency-based training and clinical practice embedded in traditional for-credit coursework. The AT accreditation process

ensures that programs provide educational experiences for athletic trainers to acquire and demonstrate competence in the areas of prevention, emergency care, clinical diagnosis, therapeutic intervention and rehabilitation of injuries and medical conditions.

The MSAT curriculum integrates these competencies throughout the students' training to provide a strong evidence-guided, patient-centered approach to care. The program stresses the development of clinical scholarship that includes scientific inquiry, critical thinking, cultural competence and integrative learning. Principles of lifelong learning, professional leadership, advocacy, professionalism and ethical reasoning, guide the development of future leaders in athletic training who can meet the needs of patients and the athletic training profession.

The program collaborates with other health science degree programs (e.g. Master of Public Health-MPH) and graduate certificate programs (e.g. Health Advocacy) to enhance the AT offerings through interprofessional learning/service activities. The ability to draw upon the advocacy and public health resources at UW-Madison are a point of distinction for the MSAT program. The MSAT was designed with consideration of, and collaboration with, campus stakeholders, current Commission on Accreditation of Athletic Training Education (CAATE) Standards, alignment with the 2015-2019 Campus Strategic Framework, and adherence to the core competencies for health sciences outlined by the Institute of Medicine.

Why Study Athletic Training at the University of Wisconsin-Madison?

The MSAT provides rigorous and comprehensive preparation for students seeking a health care career in athletic training. Athletic trainers (ATs) are multi-skilled health care professionals who collaborate with physicians to provide preventative services, emergency care, clinical diagnosis, therapeutic intervention and rehabilitation of injuries and medical condition. ATs practice in a range of clinical practice settings. UW-Madison has a rich history in preparing professionals in athletic training and has long operated at a level of excellence consistent with the campus mission. Offering the MSAT is consistent with the campus commitment to a broad range of health science offerings. The Athletic Training program is a well-respected member of this health sciences community and fully contributes to the research, instructional, and outreach missions of the campus. The transition from the BSAT to the MSAT degree allows for greater collaboration as an interprofessional partner with existing health sciences programs. The goals of the proposed MSAT leverages the interprofessional and interdisciplinary environment to serve the **Wisconsin Idea**, and our ability to maximize our role in the generation and dissemination of new knowledge to meet the healthcare needs of society.

The MSAT is a health sciences program with a focus on the healthcare needs of active patient populations, the goals and desired outcomes of the MSAT outlined below are well aligned with the graduate offerings in the Department of Kinesiology and the health focused programs in the School of Education.

Student Learning Outcomes and Program Objectives

The Athletic Training Professional Preparation Program (MSAT) at UW-Madison seeks to be a leader in athletic training education by offering a program that will develop health care providers in athletic training who exhibit the highest levels of clinical scholarship, are dedicated to patient advocacy and social responsibility in health care, practice patient-centered care, and strive to address the burden of injury through a public health lens. The program is dedicated to service, scholarship and developing socially responsible clinicians.

Upon completion of the Athletic Training MSAT students will:

- 1) Understand the role of the athletic trainer within the broader health care system.
- 2) Demonstrate appropriate oral and written communication skills.
- 3) Develop and apply strategies to prevent the incidence and/or severity of injury and illnesses.
- 4) Demonstrate the clinical skills needed to appropriately diagnose patients for treatment and referral.
- 5) Apply clinical and decision-making skills to respond to acute injury and illness, including emergencies.
- 6) Assess patient status and develop treatment and rehabilitation that are consistent with contemporary disablement models.
- 7) Demonstrate clinical scholarship in the form of evidence appraisal and application to influence athletic training practice.
- 8) Maintain the highest standards of clinical practice by examining the quality of patient care using patient reported outcome measures.
- 9) Apply research methods to develop and evaluate clinical questions applicable to practice-based research environments while demonstrating an understanding of ethical research practice.

Program Assessment / Accreditation Status

The program is accredited by the Commission on Accreditation of Athletic Training Programs (CAATE) and is required to maintain a comprehensive assessment program. The MSAT participates in a comprehensive program assessment plan to provide the program with the information needed to maintain culture of continuous improvement. The assessment measures, data analysis, and subsequent action plans aid the program in assessing the quality of instruction, student learning, and overall program effectiveness. The program relies on a variety of direct and indirect assessment methods to gather the needed data described above. These tools include program completion data, alumni surveys, program exit interviews, BOC board exam pass rate, board exam results analysis by domain, placement data, course evaluations, preceptor evaluations and clinical site evaluations. The program is in good standing and subject to a scheduled self-study and site visit review in the 2025/2026.

Program Overview and Course Sequence / Requirements (Standards 24B & 24G)

Summer I (8 credits)		
KINES 570	Anatomical Foundations in Athletic Training	3
KINES 571	Emergency Procedures for Athletic Trainers	2
KINES 572	Foundational Skills in Athletic Training	1
KINES 620	Clinical Practicum in Athletic Training I	2

Fall I (15 credits)

KINES 621	Clinical Practicum in Athletic Training II	3
KINES 650	Foundations of Professional Practice in Athletic Training	1
KINES 651	Public Health, Policy, and Practice	3
KINES 652	Evaluation and Therapeutic Interventions I	4
KINES 654	Clinical Medicine in Athletic Training I	3
KINES 670	Enhancing Performance and Wellness	1

Spring I (15 credits)

KINES 622	Clinical Field Experience in Athletic Training I	3
KINES 650	Foundations of Professional Practice in Athletic Training	1
KINES 653	Evaluation and Therapeutic Interventions II	4
KINES 655	Clinical Medicine in Athletic Training II	3
KINES 656	Scientific Inquiry in Athletic Training	3
KINES 671	Diagnostic Imaging in Athletic Training	1

Summer II (4 credits)

KINES 623	Clinical Field Experience in Athletic Training II	3
KINES 672	Principles of Pharmacology for Athletic Trainers	1

Fall II (8 credits)

KINES 624	Athletic Training Preceptorship I	6
KINES 657	Role Transition and Professional Practice in Athletic Training	1
KINES 673	Healthcare Informatics and Quality Improvement in Athletic	1

Spring II (8 credits)

KINES 625	Athletic Training Preceptorship II	7
KINES 674	Practice Based Research in Athletic Training	1
Total Credits		58

Students can review the [UW-Madison MSAT Campus Guide](#) for additional information on program requirements.

Academic Calendar (Standard 24A)

The MSAT Program begins during the summer session in year one and includes an abbreviated summer session between years one and two. Students are encouraged to review the [program sequence](#) and the [campus academic calendar](#) for additional information.

Tuition Costs (Standard 24D)

Tuition and fees are [available on the MSAT website](#). The program is offered at the base rate of graduate tuition and offers a tuition reciprocity program with residents of Minnesota.

MSAT Admissions Process and Criteria (Standard 24C)

Admission to the MSAT requires a **two-step process**. Students must apply using the [ATCAS System](#) and apply separately to the [UW Graduate School](#). Prospective students can reach out to the Program Director for information on application fee waivers.

Admission to the MSAT (professional program in athletic training) requires:

- Bachelor's degree (or equivalent) from a regionally accredited school of higher education by the start of the program
- Transcripts from each college, university, or technical college attended showing work completed and in progress
- Observation of **two** Certified Athletic Trainers in different clinical practice settings. Students applying for admission to the UW-Madison MSAT Program must complete a minimum of thirty (30) hours of volunteer or clinical observation experiences in an athletic training. These forms are submitted with the ATCAS application.
- Minimum of three letters of recommendation
- A personal statement for the UW Graduate School discuss your reasons for pursuing a career in athletic training and future professional healthcare goals. One to two pages is considered an appropriate length for the personal statement.
 - A copy of your CV or resume is also required for the UW Graduate School application.
- An essay on the [ATCAS application](#) that addresses the specific question under writing sample. This essay should be different than your personal statement.
- A grade of "C" or better in the prerequisite courses or their equivalent

Additional application information is available on the MSAT website:

[MSAT Application Information Page](#)

[Step-By-Step Guide](#)

[Campus Guide to the MSAT](#) (Standards 24E & 24G – Catalog)

MSAT Selection Criteria for Completed Applications (Standard 24C)

Students who complete the outlined application process will be evaluated using a **Holistic Review / Rolling Admissions** process (completed applications are reviewed as they come in between 12/1 and 4/1). Once a completed application has been submitted that meets the criteria outlined above (pre-requisites, minimum GPA, and supporting documentation) applications are reviewed by a three-person admissions committee. The admissions committee adheres to the principles of a holistic review by recognizing that no singular piece of information tells the whole story of an applicant's athletic training potential. This means that personal statements, letters of recommendation, academic and work experiences, as well as grades and pre-requisite requirements are considered as selections are made. The program is committed to a diverse group of learners

who are committed to the profession of athletic training. Applicants are encouraged to review to the [Dept. of Kinesiology diversity initiatives](#) as they consider joining our campus community.

Admission Offers, Acceptance, Matriculation and Enrollment (Standard 24L)

The admissions committee makes recommendations on admission. Once recommended for admission the Graduate Studies Coordinator will extend an offer email to the candidate and submit the application to the UW-Graduate school for final processing and approval. The Graduate School will then make an official offer that the student can either accept or decline. Students can check their applications status and admissions progress through the UW Graduate School Online Status Check Tool. Newly admitted graduate students will be matriculated automatically and receive an invitation to enroll through MyUW from Enrollment Services approximately six weeks prior to the start of classes.

Enrollment Requirements

MSAT students are responsible for following Graduate School policies related to course enrollment requirements and limitations:

Adding / Dropping Courses

grad.wisc.edu/documents/add-drop

Auditing Courses

policy.wisc.edu/library/UW-1224

Canceling Enrollment

grad.wisc.edu/documents/canceling-enrollment

Enrollment Accountability

grad.wisc.edu/documents/enrollment-accountability

Minimum Enrollment Requirements

policy.wisc.edu/library/UW-1208

Enrollment questions can be directed to your program advisor or consult with the graduate office in the Dept. of Kinesiology.

Clinical Placements (Standard 24K)

Clinical placements are made by the Clinical Education Coordinator based on the criteria outlined above and in consultation with student professional goals. Clinical placements are associated with specific clinical courses. Placements are progressive in nature allowing students opportunities to practice clinical skills in a progressive manner across the curriculum.

Year One Clinical Courses

Students required to complete the following clinical courses in year one of the program:

KINES 620 — CLINICAL PRACTICUM IN ATHLETIC TRAINING I (2 credits).

Clinical practicum that provides practical and skills-oriented instruction under the supervision of a skilled clinical

preceptor. Provides an opportunity for exposure will be to a large volume and variety of clinical experiences to facilitate learning in authentic clinical settings.

KINES 621 — CLINICAL PRACTICUM IN ATHLETIC TRAINING II (3 credits).

Clinical practicum that provides practical and skills-oriented instruction under the supervision of a skilled clinical preceptor. Exposure to a large volume and variety of clinical experiences to facilitate learning in authentic clinical settings.

KINES 622 — CLINICAL FIELD EXPERIENCE IN ATHLETIC TRAINING I (3 credits).

Provides a clinical field experience allowing for practical and skills-oriented instruction under the supervision of a skilled clinical preceptor. Exposure to a large volume and variety of athletic training clinical experiences to facilitate learning in authentic clinical settings. Increased patient interactions concurrent with skill acquisition and Athletic Training program progression.

KINES 623 — CLINICAL FIELD EXPERIENCE IN ATHLETIC TRAINING II (3 credits).

Clinical field experience that provides practical and skills-oriented instruction under the supervision of a skilled clinical preceptor. Exposure to a large volume and variety of clinical experiences, learning in authentic clinical settings in an office based/clinic based general medicine setting. Increased patient encounters concurrent with skill acquisition and Athletic Training program progression.

Year Two Clinical Courses (Immersive Placements)

Year two of the program offers students two required immersive clinical experiences designed to provide students with clinical opportunities that provide progressive autonomy in patient-centered care. **Students required complete the following clinical courses in year two of the program:**

KINES 624 — ATHLETIC TRAINING PRECEPTORSHIP I (6 credits).

Provides extensive patient encounters and advanced skills-oriented instruction under the supervision of a skilled clinical preceptor, working towards independent athletic training practice. Immersive experience provides exposure to a large volume and variety of patient encounters in authentic clinical settings. Provides extensive opportunities for supervised autonomy to develop clinical decision-making skills progressing toward independent clinical decision making.

KINES 625 — ATHLETIC TRAINING PRECEPTORSHIP II (7 credits).

Provides extensive patient encounters and advanced skills-oriented instruction under the supervision of a skilled clinical preceptor, working towards independent athletic training practice. Final immersive clinical experience will provide exposure to a large volume and variety of patient encounters in authentic clinical settings. Provides extensive opportunities for supervised autonomy moving to independent clinical decision-making.

Professional and Ethical Behavior

Clinical education is an extension of the classroom and professional behavior is expected. Some behaviors, particularly those that compromise patient care, may necessitate immediate removal from the clinical experience.

Unprofessional behavior in clinical education necessitates remediation and may impact the course grade or result in termination from the MSAT program. During clinical experiences, students will have access to patients' confidential personal and medical records. Students shall only access patient information as necessary for the purposes of direct patient care and/or when specifically directed to do so by their preceptor for the purposes of the clinical experience.

Blatant violations of patient privacy and/or confidentiality may be grounds for expulsion from the MSAT Program.

What to Wear

- Clothes becoming of a healthcare provider
- Hair pulled back
- Shoes that you can run in
- Name tag (Clients/patients must be able to differentiate students from credentialed providers.)
- Watch with a second hand (ability to time and take a pulse)
- Consult with preceptor for any questions or specific dress requirements for competitions.

What Not to Wear

- Leggings, yoga pants
- sweat suits
- jeans
- dangling jewelry (should have no danger of catching or causing injury)
- long fingernails (must be suitable for manual therapy)
- tank tops
- open-toed shoes
- tongue and lip jewelry (may interfere with ECC)
- fake fingernails (associated with disease transmission)

Potential Risks

Participation in the clinical experience exposes students to potential risks including:

- being struck by a flying object (ball, puck, bat, stick, shot-put),
- colliding with participating athletes,
- contacting harmful chemicals (bleach, Virex, etc.),
- contacting blood or other bodily fluids,
- falling/slipping on playing surface,
- contact with patients/clients with health conditions that are communicable

Steps to minimize these risks will be discussed both in the classroom and by your preceptor at the beginning of each experience during your mandatory clinical orientation (see below). An awareness of situations that are potentially harmful is crucial in this process.

Mandatory Clinical Orientation

Students are required to complete a mandatory clinical orientation at the start of each clinical placement. This orientation provides an opportunity to review emergency action plans, specific requirements, and expectations unique to the clinical site, scheduling, and professional expectations. Completed orientation forms should be signed by both the student and the preceptor and returned to the Clinical Education Coordinator.

Travel to Clinical Sites

Students will be assigned clinical experiences in the greater Madison area during the first year of the program which may involve use of public transportation or may require use of a car. During the second year, clinical experiences broaden to include the option of immersive experiences in other sites around the country. Costs involved with these experiences are the student's responsibility.

***At no time during the clinical education shall students
be used as replacement for clinical staff***

Financial Aid (Standard 24H)

Prospective students should explore all avenues of financial aid available to them as they pursue graduate study at the UW-Madison. Students should contact [the Office of Financial Aid](#) for up-to-date information on funding.

Scholarships (Standard 24N)

Scholarships can be awarded to students pursuing the MSAT Program. Prospective students may be offered an AT Program Scholarship on recommendation from the Program Director and Admissions Committee as an incentive to attend during the admissions process. Students are also encouraged to pursue all available scholarships once they matriculate. These include:

- **Professional Organization Scholarships**
 - The National Athletic Trainers Association (NATA). Great Lakes Athletic Trainers Association (GLATA) and Wisconsin Athletic Trainers Association (WATA) all offer scholarship opportunities for student members. Students should seek out membership, applications requirements, and deadlines for these awards.
 - The AT Program Director will notify students of scholarship opportunities via email. If you are unsure if a particular scholarship is appropriate for you, please see Dr. Winterstein, Dr. Bell, Shari Clark, or a Clinical Preceptor.
- **Dept. of Kinesiology and Campus Scholarships**
 - There are a limited number of scholarships available to incoming and continuing graduate student through the Dept. of Kinesiology, the School of Education, campus, and community organizations. Students should visit <https://scholarships.wisc.edu/Scholarships/> for the most up-to-date information on available scholarships.
- **Athletic Training Program Scholarships**
 - Through the generosity of our alumni and friends the MSAT Program offers a variety of scholarships exclusive to AT students. Scholarships may be awarded during the admissions process and during the spring semester for funding the following fall. All students are eligible to receive a scholarship. Continuing students will be notified of available award but must be nominated by a clinical preceptor, faculty member, instructor, or advisor. Scholarships range

from \$250 to \$2,000 and are awarded in the form of tuition reduction.

- **Opportunity Scholarships**

- The MSAT is committed to attracting a diverse pool of students to study in our program. The program may have additional funds available in the interest of attracting first generation and BIPOC students. These scholarships are not available annually and recommended on a case-by-case basis.

Program Progress, Retention and Grading Requirements (Standard 24I)

Degree Requirements – MSAT Program

All students in the Master's in Athletic Training are responsible for keeping aware of the following requirements to complete the degree.

Requirements

For all current requirements to complete your degree (e.g., credits, courses, milestones, learning outcomes/goals, etc.) see the [Athletic Training, MS](#) page in the *Graduate Guide*. Similarly, see “[Policies](#)” from the navigation bar of your program's page to learn about policies affecting these requirements (e.g., prior coursework, probation, credits per term allowed, time constraints, grievances and appeals, etc.). Note that when you look at the *Guide* to learn about program requirements, you will be viewing the current year's version. To find past versions of program requirements, see the [Guide Archive](#) and search for your program and the year you would like to reference.

Satisfactory Academic Progress

Your continuation as a graduate student in the UW-Madison's MSAT is at the discretion of your program, the Graduate School, and your faculty advisor. Any student may be placed on probation or dismissed from the Graduate School for not maintaining satisfactory academic progress, and this can impact your academic standing (detailed below), financial aid (see this policy page: policy.wisc.edu/library/UW-1040), or funding (consult your sources of funding, as applicable). Our program has its own definition of satisfactory academic progress and related procedures that supplement Graduate School policy, as described in this section.

Information about how the Graduate School determines satisfactory academic progress can be found at this policy page: policy.wisc.edu/library/UW-1218. In addition to the Graduate School's monitoring of satisfactory academic progress, the MSAT Program regularly reviews the satisfactory academic progress of its students using the criteria outlined below. The MSAT Program adheres to the following guidelines for satisfactory academic progress and [degree requirements](#).

The MSAT Program requires students to:

- Maintain at least a 3.0 grade-point average (GPA) during each semester of graduate course work
- Annual progress reports must be complete in collaboration with student's advisor at least once per year
- Student must follow the course sequence outlined in the program guide.
- A student's failure to comply with the above-mentioned expectations for satisfactory progress may result in disciplinary action or dismissal.

Probation Policy:

The status of a graduate student's progress is either:

Good standing

- Progressing according to standards
 - Any funding guarantee remains in place

Probation

- Not progressing according to standards but permitted to keep enrolling
 - Funding guarantee may be lost
 - Specific plan with dates and deadlines for removal of probation may be required

Unsatisfactory progress

- Not progressing according to standards
 - Not permitted to keep enrolling, dismissal, leave of absence or change of advisor or program likely required

An overall GPA below 3.0 will place the student on academic probation. If a 3.0 GPA not regained in the subsequent semester the student may be dismissed from the program or allowed to continue provisionally for 1 semester based on advisor appeal to the Graduate School. See the Graduate School's [probation policy](#) for more information.

Advising

Please adhere to the advising guidelines provided below:

- Dr. Winterstein is the designated academic advisor for the MSAT Program.
- MSAT Program students are **required** to have an individual advising meeting with Dr. Winterstein each semester. This meeting is **IN ADDITION** to any required clinical advising meetings scheduled by the Clinical Education Coordinator.

Additional Academic Program Considerations:

- If you are having academic or personal difficulties **DO NOT wait until it is too late**. Please discuss it with your instructor, CP, Shari Clark, or Dr. Winterstein. We will work with you to connect with appropriate resources.

BOC Certification

Students must be endorsed by the AT Program Director to sit for the BOC Certification examination. Students are eligible to take the exam in their final semester of the program. To receive an endorsement student must:

- Complete all outlined courses (classroom and clinical) in the MSAT Program
- Students must be in good academic standing to sit for the BOC examination

Students who fail to complete the program cannot be endorsed for the BOC exam.

Note: *If it is the opinion of the AT Program faculty and staff that an AT student is in need of additional skill remediation prior to sitting for the BOC Certification examination, the AT Program Director and student will work together to develop an individualized remediation plan.*

Regulation of Athletic Training in Wisconsin: Implications for the MSAT Students

The State of Wisconsin requires that all persons practicing the profession of athletic training be duly licensed by the State Department of Regulation and Licensing. Athletic training students are exempt from this law. ***An athletic training student practicing athletic training within the scope of the student's education or training, if he or she clearly indicates that he or she is an athletic training student is exempt from the licensure law.*** The

key information wording here is “within the scope of the student’s education and training” and “clearly indicates he or she is an athletic training student”.

Students should **ALWAYS** do the following:

- Only perform athletic training related duties that are part of your educational program – if you are in doubt PLEASE speak to Shari Clark or Dr. Winterstein.
- Always wear identification that indicates you are an athletic training student.

Section II: Operational, Health and Safety, Fair Practice & Non-Discriminatory Policies

University of Wisconsin System - Regents Policy on Discrimination, Harassment, and Retaliation

It is the policy of the Board of Regents of the University of Wisconsin System to maintain an academic and work environment free of discrimination, discriminatory harassment, or retaliation for all students and employees. Discrimination is inconsistent with the efforts of the University of Wisconsin System to foster an environment of respect for the dignity and worth of all members of the university community and to eliminate all manifestations of discrimination within the university. The Board is also committed to the protection of individual rights under the First Amendment (and related principles of academic freedom) and in preserving the widest possible dialogue within its educational environment.

Discrimination or discriminatory harassment that is based upon an individual’s characteristics which are protected under institution policy, state law or federal law (“protected status”) is prohibited. Harassment is a form of discrimination and is prohibited. In addition, any form of retaliation against students or employees will not be tolerated. Any person who believes they have been subject to this type of prohibited activity should immediately report it to the appropriate institution official or office.

The following protections shall apply to this policy in regard to an individual’s characteristics (“protected status”): No student may be denied admission to, or participation in or the benefits of, or be discriminated against in any service, program, course or facility of the system or its institutions on the basis of race, color, creed, religion, age, sex, sexual orientation, gender identity or expression, national origin, ancestry, disability, pregnancy, marital or parental status, or any other category protected by law, including physical condition or developmental disability as defined in Wisconsin Statutes §51.01(5).

This policy can be accessed at: <https://www.wisconsin.edu/regents/policies/discrimination-harassment-and-retaliation/>

UW- Madison Statement on Affirmative Action and Equal Opportunity

True learning requires free and open debate, civil discourse and tolerance of many different individuals and ideas. We are preparing students to live and work in a world that speaks with many voices and from many cultures. Tolerance is not only essential to learning, it is an essential to be learned. The University of Wisconsin-Madison is built upon these values and will act vigorously to defend them. We will maintain an environment conducive to teaching and learning that is free from intimidation for all.

In its resolve to create this positive environment, the UW-Madison will ensure compliance with federal and state laws protecting against discrimination. In addition, the UW- Madison has adopted policies that both emphasize these existing protections and supplement them with protections against discrimination that are not available under either federal or state law.

Federal and state laws provide separate prohibitions against discrimination that is based on race, color, creed, religion, sex, national origin or ancestry, age, or disability. State law additionally prohibits discrimination that is based on sexual orientation, arrest or conviction record, marital status, pregnancy, parental status, military status, or veteran status. The application of specific state prohibitions on discrimination may be influenced by an individual's status as an employee or student.

Department of Defense personnel policies governing enlistment and commissioning of armed forces personnel and awarding of Reserve Officer Training Corps scholarships to UW-Madison students do discriminate on the basis of sexual orientation. The University of Wisconsin Board of Regents and UW-Madison faculty, staff and student governance groups have registered their strong opposition to this discrimination and urge the Department of Defense to change its policy.

University policies create additional protections that prohibit harassment on the basis of cultural background and ethnicity. Inquiries concerning this policy may be directed to the appropriate campus admitting or employing unit or to the **Equity and Diversity Resource Center**, 179A Bascom Hall, 500 Lincoln Drive, Madison, WI 53706, 608/263-2378 or (TDD) 608/263-2473.

This policy can be accessed at: <https://www.wisc.edu/policies/aaeo/>

Department of Kinesiology Diversity and Inclusion

Fostering a welcoming environment for individuals with a passion for health, science, wellness, education, and equity is essential to reach the UW-Madison Department of Kinesiology's goals of optimizing **health and well-being** on a global scale. It is not enough to idly stand by. We are actively working to establish an anti-racist atmosphere in the department, so that current and future students from **diverse and underrepresented backgrounds** will feel like they have the resources and space with which to succeed.

Implementing **equitable** practices and creating space for discussion and action are vital steps to create a positive climate for all. We look forward to working continuously with all, in the department and beyond, to **build a healthy and well community** within the Department of Kinesiology.

Visit the Creating An Equitable Community In Kinesiology web resource page at:

<https://kinesiology.education.wisc.edu/equity-initiatives/>

UW-Madison Student Grievance Policy

UW-Madison Student Discrimination Complaint Process

Under Wisconsin law, a student may not be denied admission to, participation in or the benefits of, or discriminated against in any service, program, course or facility of the University because of the student's race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status or parental status. S.36.12, Wisconsin Statutes, also requires that the University establish policies and procedures to protect students from discrimination and report annually to the Legislature the number of complaints received in violation of this law and the disposition of each complaint.

Federal laws also prohibit discrimination against students and require that the University have procedures for complaints of discrimination on the basis of disability (s.504 and ADA) and sex (Title IX). Discrimination also is prohibited on the basis of race, color and national origin under Title VI.

A policy and procedures have been developed for processing students' complaints alleging discrimination. **All student complaints under Wis. Stats. 36.12, s. 504, ADA or Title IX must be filed with the Equity and Diversity**

Resource Center (EDRC), 179A Bascom Hall, 608-263-2378. Complaints must be filed within 300 days of the alleged violation. EDRC must process a complaint within 90 days of receipt of the complaint.

University departments also provide procedures for hearing student complaints or grievances about other issues as well. Any student who feels that he or she has been treated unfairly has the right to file a complaint about the treatment and to receive a prompt hearing. The complaint may concern classroom treatment, course evaluation and grade, personality conflicts between a student and instructor, application and interpretation of policies and procedures or any other matter which the student feels has resulted in unfair treatment.

The majority of grievances are resolved satisfactorily in an informal "grievance" hearing in which the student talks with the person at whom the grievance is directed. If unsatisfied, the student should then submit the complaint in writing to the departmental chairperson. Each department, school or college should have written student grievance procedures available. The procedure usually provides for an attempt at informal resolution followed by a more formal investigation and hearing before a designated hearing officer or committee. Students wishing to file a grievance should contact their departmental chairperson or college or school dean's office for details. Students also may wish to contact the Dean of Students Office for more information.

More information about the complaint process can be found at: <https://compliance.wisc.edu/eo-complaint/equal-opportunity-complaint-processes-and-resolution/>

Learning Accommodations

This MSAT through coursework and clinical experiences, is designed to meet the needs of all of our students. Steps are taken to ensure that all students are fully included in all of the program activities. Any student who feels they are in need of any special accommodations in the curriculum, instruction, or assessments utilized in the course of the program to enable them to participate fully should contact the program director. The program director will direct the student to the appropriate campus resources. The information you share will remain confidential.

Accommodations for Students with Disabilities

McBurney Disability Resource Center syllabus statement: "The University of Wisconsin-Madison supports the right of all enrolled students to a full and equal educational opportunity. The Americans with Disabilities Act (ADA), Wisconsin State Statute (36.12), and UW-Madison policy (Faculty Document 1071) require that students with disabilities be reasonably accommodated in instruction and campus life. Reasonable accommodations for students with disabilities is a shared faculty and student responsibility. Students are expected to inform faculty [me] of their need for instructional accommodations by the end of the third week of the semester, or as soon as possible after a disability has been incurred or recognized. Faculty [I], will work either directly with the student [you] or in coordination with the McBurney Center to identify and provide reasonable instructional accommodations. Disability information, including instructional accommodations as part of a student's educational record, is confidential and protected under FERPA."

<http://mcburney.wisc.edu/facstaffother/faculty/syllabus.php>

Liability Protection for MSAT Students

The liability information pertinent to the Athletic Training Program is provided by the UW-Madison Office of Risk Management.

The State of Wisconsin provides a Self-Funded Liability Program that applies to staff, and students who are completing required clinical training at various sites throughout the United States, or worldwide. The coverage includes professional liability for students in required clinical training assignments.

The State of Wisconsin, and consequently the Board of Regents of the University of Wisconsin System, as an agency of the State, is self-funded for liability (both general and professional) under s. 895.46(1) of the Wisconsin Statutes. This protection is applicable to officers, employees and agents, while acting within the course and scope of their duties. Students serving required clinical/professional experiences are considered to be agents of the State and coverage is extended to students engaged in these activities. Coverage is on an occurrence basis.

In addition to the statutory protection, the State of Wisconsin has purchased substantial limits of excess commercial insurance should a claim ever exceed the self-insured limits. This coverage is continuous, under the law.

Note: Students participating in activities that are **NOT** part of the MSAT PROGRAM are **NOT** covered by the state statute outlined above. It is strongly encouraged that students who participate in activities that are not a part of the UW Madison AT program confirm that they have protection for their acts and omissions from the organization that they are serving. This is best done in writing and should be retained by the individual student.

More information can be found at: <https://businessservices.wisc.edu/managing-risk/liability/>

Health Standards for MSAT Students: Overview

As an accredited athletic training program, we are required to have procedures in place to determine that students have the physical and mental health that will permit them to meet the established technical standards of the program. In addition, policies are in place to ensure the health and safety of AT Program students, faculty, and patients with whom we interact. The following policies outlining technical standards, required health questionnaire, infectious disease, HIPAA Privacy policy, and Blood Borne Pathogens / Hepatitis B policy are in place to meet our program obligations and insure student safety.

MSAT Program Technical Standards

The Athletic Training Program at University of Wisconsin – Madison is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care to a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the Athletic Training Educational Program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency (Commission on Accreditation of Allied Health Education Programs [CAATE]).

Compliance with the program's technical standards does not guarantee a student's eligibility for the BOC certification exam.

A candidate for the Athletic Training Program at the University of Wisconsin-Madison must have abilities and skills in five categories: Observation, communication, motor, intellectual, and behavioral/social. Reasonable accommodation for persons with documented disabilities will be considered on an individual basis, but a candidate must be able to perform in an independent manner. The following skills are required, with or without accommodation.

Observation: Candidates must have sufficient sensory capacity to observe in the lecture hall, the laboratory, the outpatient clinical setting, and in direct patient interaction. Sensory skills adequate to perform a physical examination are required. Functional vision, hearing and tactile sensation must be

adequate to observe a patient's condition and to elicit information through procedures regularly required in a physical examination, such as inspection, palpation, and special tests.

Communication: Candidates must be able to communicate effectively in both academic and healthcare settings. Candidates must show evidence of effective written and verbal communication skills. Students for whom English is a second language must have a facility in English adequate for university work. Results of the ESL assessment test may require students to take one or more English courses in English as a second language.

Motor: The ability to participate in basic diagnostic and therapeutic maneuvers and procedures (e.g. palpation, auscultation) is required. Candidates must have sufficient motor function to execute movements reasonably required to provide care to patients. Candidates must be able to negotiate patient care environments and must be able to move between settings, such as classroom building and clinical setting.

Physical stamina sufficient to complete the rigorous course of didactic and clinical study is required. Long periods of sitting, standing, or moving are required in classroom, laboratory, and clinical experiences.

Intellectual: Candidates must be able to measure, calculate, reason, analyze and synthesize. Problem solving, one of the critical skills demanded of athletic trainers, requires all of these intellectual abilities. In addition, candidates should be able to comprehend three-dimensional relationships and understand the spatial relationships of structures. Candidates must be able to read and understand allied health and medical literature. In order to complete the Athletic Training Program, candidates must be able to demonstrate mastery of these skills and the ability to use them together in a timely fashion in problem-solving and patient care.

Behavioral and social attributes: Candidates must possess the emotional health required for full utilization of their intellectual abilities, the exercise of good judgment, and the prompt completion of all academic and patient care responsibilities. The development of mature, sensitive and effective relationships with patients and other members of the healthcare team is essential. The ability to function in the face of uncertainties inherent in clinical practice, flexibility, compassion, integrity, motivation, interpersonal skills, and concern for others are all required.

Any student who does not feel they can meet the technical standards will be referred to the appropriate campus resources for assessment.

The UW-Madison Athletic Training Program complies with all federal and state laws and University policies including Affirmative Action and Equal Opportunity. University policy statements may be found on the Web at: <https://www.wisc.edu/policies/>

A signed copy of the AT Program Technical Standards is submitted as part of the program application. Technical Standards are discussed annually, and students are encouraged to inform the Program Director should they feel they have any changes in their ability to meet these Standards.

MSAT Program Statement on Therapeutic Modalities – Safety

It is the policy of the UW Madison Athletic Training Program that AT Students can only receive clinical skill instruction, practice therapeutic applications, and apply them in supervised patient care settings where

therapeutic modalities or equipment that has been inspected and or calibrated as per established guidelines. These include, at minimum, the manufacturer's recommendation or federal, state, or local ordinance regarding specific equipment calibrations and maintenance. Sites accredited by the Joint Commission, AAAHC or other recognized external accrediting agencies are exempt.

The program works closely with all on-campus sites to use therapeutic modalities for teaching purposes to avoid the high cost of rentals and loaner equipment. The campus facilities perform annual inspection and calibration of these modalities.

The program reserves the right to limit student involvement at clinical sites if it feels there is any discrepancy in the care and maintenance of therapeutic equipment. It is up to the CP to ensure their student understands how and when to use therapeutic equipment correctly for the safety of all athletes.

Required Health Questionnaire

Upon acceptance into the MSAT Program, students must complete a health history questionnaire that will be reviewed by AT Program Medical Director, Dr. Kathleen Carr. This information is reviewed to ensure that students do not have health issues that would prevent full participation in this educational program. Once reviewed, this document will be scanned into your UHS medical record.

All AT Program Students are required to go to the University Health Services MyUHS website and provide required health information. This is an important step because the AT Program Medical Director must review your information prior to the start of the fall term. If you already entered this information when you enrolled at UW-Madison, you MUST login again to ensure that it is complete and up to date.

To login to the MyUHS website visit www.uhs.wisc.edu/ and click on the MyUHS tab. If this is your first visit to MyUHS you will need to register and activate your account. Once your account is activated you will need to login and do the following:

- Step One:** Click on the Profile link and edit your personal and contact information
- Step Two:** Click on the Forms link and provide the information requested. This section included the Health History Form, Immunizations, Insurance Information, and Personal Information.

Please answer as completely as possible and keep the following in mind:

- Provide as complete and accurate a history as possible
- List all medications you take on a regular basis including OTC meds, vitamins, and supplements.
- List all medicines, foods, or materials that have resulted in an unfavorable reaction. State the reaction.
- Please make sure your immunization records are up to date.

- Step Three:** Complete the health history form that has been provided.

Upon completion of both the health history and online data entry and clearance from the Medical Director, a memo will be sent to the AT Program Director for placement in the student's program file. **To protect student privacy, health questionnaires are only reviewed by the Medical Director and subsequently scanned into the student's medical record at University Health Services.**

If at any time a student is concerned about their ability to meet the required standards or if they have any change in their health status that will impact their participation, they should contact the AT Program Medical Director or the AT Program Director for further information.

UW-Madison MSAT Program Infectious Disease Policy

The Center for Disease Control (CDC) outlines specific policies for minimizing exposure of communicable diseases within healthcare facilities and between healthcare providers and patients (CDC Personnel Health Guideline, 1998). The Athletic Training Program at the University of Wisconsin – Madison has developed a general policy modeled after the CDC guidelines and under the guidance of Dr. Kathleen Carr – AT Program Medical Director. The UW-Madison AT Program will follow the following guidelines to manage communicable diseases that may arise in the various health care environments (campus and affiliate sites) utilized in the ATEP.

General Illnesses

If an athletic training student becomes ill, he/she must report to the University Health Services on campus or to another medical practitioner for evaluation. Upon evaluation, the medical practitioner will determine the appropriate intervention needed and the amount of time the student shall remain out of contact with others to prevent transmission. **Any student who is ill, should notify their Clinical Preceptor (CP) and either the Program Director or Clinical Coordinator if determined unable to participate in clinical activities.**

Communicable Diseases

Any student who is ill should seek a medical evaluation from the University Health Services or their personal medical practitioner. If it is determined that an athletic training student has acquired a communicable disease, the student must notify their CP and the Program Director or Clinical Coordinator as soon as possible. The Program Director or Clinical Coordinator will notify the Medical Director to determine the appropriate actions needed in order to protect the patients and practitioners at a given facility. The Medical Director will determine the amount of time the student will be absent from the clinical experience.

Any student who acquires any of the listed communicable disease will be excused from the clinical experience at the University of Wisconsin-Madison or other affiliated sites until a medical practitioner has deemed the student non-contagious and their case has been reviewed by the Medical Director. Communicable diseases cited by the CDC include:

- Blood Borne Pathogens
- Conjunctivitis
- Cytomegalovirus
- Diphtheria
- Gastrointestinal infections, acute
- Hepatitis A
- Herpes simplex
- Measles
- Meningococcal disease
- Mumps
- Mononucleosis
- Parvovirus
- Pertussis
- Poliomyelitis
- Rabies
- Rubella
- Scabies and pediculosis
- Staphylococcus aureus infection and carriage
- Streptococcus infection
- Tuberculosis

Prevention

Prevention of the acquisition and spread of infectious disease requires a program wide emphasis on good health practices. These include diligent adherence to the principles of good hygiene (*frequent hand washing is essential*

– wash your hands using an antibacterial soap or an appropriate hand sanitizer between all patient contacts!), adherence to Standard Universal Precautions, maintenance of appropriate immunizations (eg. Influenza, COVID, Hepatitis B, MMR, Meningococcal, and Tetanus if indicated), a willingness to promptly seek care if you are ill or feel you have been exposed to an infectious disease. *This policy is reviewed annually.*

Annual TB Testing

Students are required to complete a TB skin test annually as a condition of participation in the MSAT Program for placement in community and school settings. Group testing will be arranged by Dr. Winterstein or students can schedule a test individually. This test is available free from University Health Services. If you have questions, please contact Dr. Winterstein.

Information and Policies for Blood Borne Pathogens / Hepatitis B Vaccine

Annual BBP Education Requirement

The Athletic Training Program is committed to always promoting the use of universal precautions in the interest of patient and care provider safety. Students in the AT Program are required to participate in an annual educational program regarding bloodborne pathogens. Included in this education program is information about Hepatitis-B. ***Students are required to complete the appropriate documentation of completion of this educational program and these documents will be placed in their AT Program file.*** Students are advised on opportunities to obtain HBV injections via campus and community resources. Information regarding hepatitis B and the hepatitis B vaccine is provided in the “Hepatitis B Vaccine Statement of Understanding” and the “Facts for Hepatitis B Vaccine” given to students at the start of each academic year.

Note: *Students complete BBP Training in their first summer of the program prior to placement in clinical settings.*

HIPAA Privacy Education and Adherence / Annual HIPAA Education

Upon entrance to the Athletic Training Program at UW-Madison, each student shall receive a copy of the *University of Wisconsin’s HIPAA Privacy Rule Training For Students* and are expected to comply with appropriate HIPAA privacy standards during their clinical education experiences. Students enrolled in the Athletic Training Program must sign a document acknowledging their receipt and review of the guidelines stated above. This document will be kept in their administrative AT program file and renewed annually.

Campus HIPAA Training information can be found at: <https://compliance.wisc.edu/hipaa/training/>

If a student inadvertently breaches HIPAA confidentiality **or** if a student fails to follow existing policies/procedures governing patient confidentiality (for example, talking about patients in areas where others might hear) these violations will result in either a written or verbal communication between the student and CP. The CP will contact the AT Program Director if needed. If a student knowingly breaches confidentiality or intentionally fails to adhere to HIPAA standards further disciplinary action will result. The following actions will take place if a student is found to have knowingly breached HIPAA privacy standards:

- The student will meet with the AT Program Director, appropriate clinical course instructor, and supervising CP to discuss the situation.
- Students may be required to complete a second HIPAA re-education session.
- If warranted, a letter of reprimand will be placed in the student’s AT Program file.
- If a second breach of confidentiality is deemed to occur the student can be withdrawn from the course.

If a student feels they have been treated unfairly by the above actions, they should avail themselves to the UW-Madison Student Grievance Policy outlined in this handbook.

Federal Education Rights and Privacy (FERPA)

FERPA – the Family Educational Rights and Privacy Act of 1974, as amended – is a federal law that governs the privacy of student educational records, access to those records, and disclosure of information from them. There are two key components to FERPA: access to student records and confidentiality of student records.

AT Students will be required to review information on FERPA as it pertains to athletic training, review information on the [UW-Madison web site regarding student privacy rights](#). Students will sign documentation acknowledging that they have been provided information on FERPA and they agree to adhere to all policies and guidelines regarding privacy of student records.

More information about FERPA can be found on the [Department of Education website](#).

State Vehicles, Driving Records

During the course of their educational program students may be asked to drive a state vehicle to assist with field experiences, participate in field trips, and related program activities. Students must complete a State of Wisconsin Driver authorization form and be approved prior to operating any state-owned vehicle. Students with out of state licensures must also complete an authorization form and be approved, though this process may require more documentation. Further information on these policies can be found at:

<https://businessservices.wisc.edu/managing-risk/>

DO NOT operate a state vehicle under any circumstances if you are not an authorized driver.

Section III: Professionalism and Ethical Conduct

Ethical Conduct

The MSAT Program aspires to operate at the highest level of ethical conduct and to promote these values among students and instructors. The AT Program adheres to all aspects of medical confidentiality, in accordance to all HIPAA guidelines, in the areas of education, research, and patient care.

Conduct in accordance with the [BOC Standards of Professional Practice](#) and the [NATA Code of Ethics](#) is encouraged at all levels of the program:

Students are referred to the HIPAA policy in this handbook for information on possible disciplinary actions associated with breaches of confidentiality.

Personal Conflicts of Interest

Students are expected to provide the Program Director with any instances of personal conflict of interest that may impact their clinical education program. The most common situation is a romantic relationship in which a significant other may become a patient. Students should not enter a clinical rotation under these circumstances. Other instances may include family members or previous experiences that may influence a clinical opportunity. It is also important to divulge a conflict of interest that involves a fellow athletic training student. It is a demonstration of professionalism to honestly address these issues and therefore ensure the best educational opportunity and optimal delivery of healthcare services. If you are uncertain if something is a conflict of interest, please ask the Program Director or Clinical Education Coordinator.

Conflicts of interest as they arise during a clinical rotation:

- The student will inform the Clinical Education Coordinator and Program Director of any conflicts of interest that arise during a clinical rotation.

- The student will ask the CP for time off if a conflict presents itself and then immediately inform the Clinical Education Coordinator and Program Director.

Professionalism

Developing a sense of professionalism is a critical part of your athletic training experience. As an athletic training student, you will often be the first person making an impression on the patients you encounter. Your educational experience is the time to develop good professional habits. Students must not allow outside activities, personal behaviors, or social interactions to influence their conduct during their clinical experiences. These issues will be addressed often throughout the program.

The following are expectations of all MSAT Program students. Students are expected to:

- Maintain medical confidentiality at all times.
- Be polite and respectful in their daily interactions with supervisors, peers, and patients.
- Be punctual.
- Carry out assigned tasks in a timely manner.
- Demonstrate a positive attitude toward learning and be a proactive learner.
- Maintain appropriate boundaries between personal and clinical experience issues.
- Develop goals for each clinical rotation during the orientation process.
- Write your goals so that you can refer back to them throughout the clinical experience.
- Perform clinical duties up to their level of knowledge.

In addition, while traveling as part of a medical staff:

- The student must demonstrate professional behavior in order to be called upon at any time, day or night, to assist medical staff in the treatment of athletes.
- The student, while traveling, must demonstrate appropriate behavior.
- The student will demonstrate professionalism with positive attitude and actions because they are representing not only themselves, but also the athletic training staff and the University of Wisconsin.
- Please wear your name tag at all times; it is **STATE LAW** that you be identified as an athletic training student. This student status provided significant legal protection and is important in providing appropriate liability protection. If a nametag is misplaced or lost, the student will be responsible for any charges incurred to obtain a new one (Contact Dr. Winterstein for a replacement).

Note: Those of you with career goals that include hospitals and clinics may find appearance guidelines that are much more stringent than these. Remember we operate in healthcare settings. Let's look the part!

- CPs are encouraged to discuss appropriate attire for practice and game situations with students as needed.

Removal from Clinical Experience

The Clinical Education Coordinator and Program Director reserve the right to remove a student from their clinical rotation for violations of professional conduct. If violations have occurred, the following steps will be taken.

- The student will meet with the AT Program Director, Clinical Education Coordinator, clinical course instructor, and/or the supervising CP to discuss the situation.
- If warranted, a letter of reprimand will be placed in the student's AT Program file.
- If needed the student will be removed from the clinical rotation.
- The Program Director and Clinical Coordinator may require specific corrections in behavior be demonstrated prior to subsequent clinical assignments.

- Specific breaches of professionalism may be referred to the UW-Madison Dean of Students Office for the purpose of student withdrawal from the course or program.

If a student feels they have been treated unfairly by the above actions, they should avail themselves to the UW-Madison Student Grievance Policy outlined in this handbook.

Non-Academic Misconduct – Campus and System Policies

Non-academic misconduct is governed by state law, UW System Administration Code Chapters 17 and 18. For further information on these laws, what constitutes non-academic misconduct, and procedures related to non-academic misconduct, see:

The Graduate School

Academic Policies & Procedures: Misconduct, Non-Academic
grad.wisc.edu/documents/misconduct-nonacademic

Office for Student Conduct and Community Standards

Non-Academic Misconduct Website
conduct.students.wisc.edu/nonacademic-misconduct

University of Wisconsin System (UWS)

Chapter 17: Student Non-Academic Disciplinary Procedures
docs.legis.wisconsin.gov/code/admin_code/uws/17

Chapter 18: Conduct on University Lands
docs.legis.wisconsin.gov/code/admin_code/uws/18

Hostile and Intimidating Behavior (Bullying)

Hostile and intimidating behavior (HIB), sometimes referred to as “bullying,” is prohibited by university policy applicable to faculty, academic staff, and university staff. For further definition, policy, and procedures related to HIB see: hr.wisc.edu/hib. Students who feel they have been subject to HIB are encouraged to review the informal and formal options on the “Addressing HIB” tab of this website.

Cell Phone/Communication Policy

Students should carry a cell phone on their person or have quick access to a phone in the event of an emergency. Cell phones may be used to communicate with other ATS or CPs in your setting for purposes directly related to your clinical rotation. Using your cell phone for any other purpose is prohibited. **Cell phone use should never interfere with patient care.**

Clinical instructors should communicate with their ATS via cell phone or email. Students should never feel obligated to supply their personal information to personnel outside of the sports medicine team.

Section IV: Professional and Student Organization / Outside Activities

On Campus & Professional Organizations

The Wisconsin Idea is the principle that education should influence and improve people’s lives beyond the university classroom. For more than 100 years, this idea has guided the university’s work.

You will find a list of ways to engage in campus and local community life at:

The Graduate School’s Current Student Page
grad.wisc.edu/current-students

If you are a student actively involved in leadership and service activities, consider nominating yourself for membership in the following honor society:

Edward Alexander Bouchet Graduate Honor Society

grad.wisc.edu/diversity/bouchet

Professional Organizations in Athletic Training

National Athletic Trainers Association

Great Lake Athletic Trainers Association

Wisconsin Athletic Trainers Association

Association for Athletic Training Education

Board of Certification

Program Statement on Summer Camps

The UW-Madison AT Program does not have affiliation with any summer camp programs on the UW-Madison campus or surrounding community. The provision of first aid healthcare for summer camps is regulated by State Law ([Department of Health Services DHS 175](#)) which outlines basic requirements for educational and summer camps. If students participate in the provision of healthcare for summer camps it is not considered part of the AT program. Compliance with DHS 175 does not allow persons to violate existing AT Practice Acts by designating themselves as an AT or AT students. DHS 175 does not allow provision of AT services.

Program Statement on Summer Internships

You may hear about or see advertising for various internships (clinical or academic) in athletic training or related. Many of these are not all they are advertised to be and take advantage of students; others with proper supervision can be quite good, provided they do not violate individual state practice acts. The UW Madison AT Program does not endorse any summer internships that do not comply with all state and federal law. Students should review all opportunities with care and inquire to the liability umbrella, supervision, and compliance with State practice acts associated with any internship experience.

Dr. Winterstein, Shari Clark, and your preceptors are available to answer questions on these opportunities.