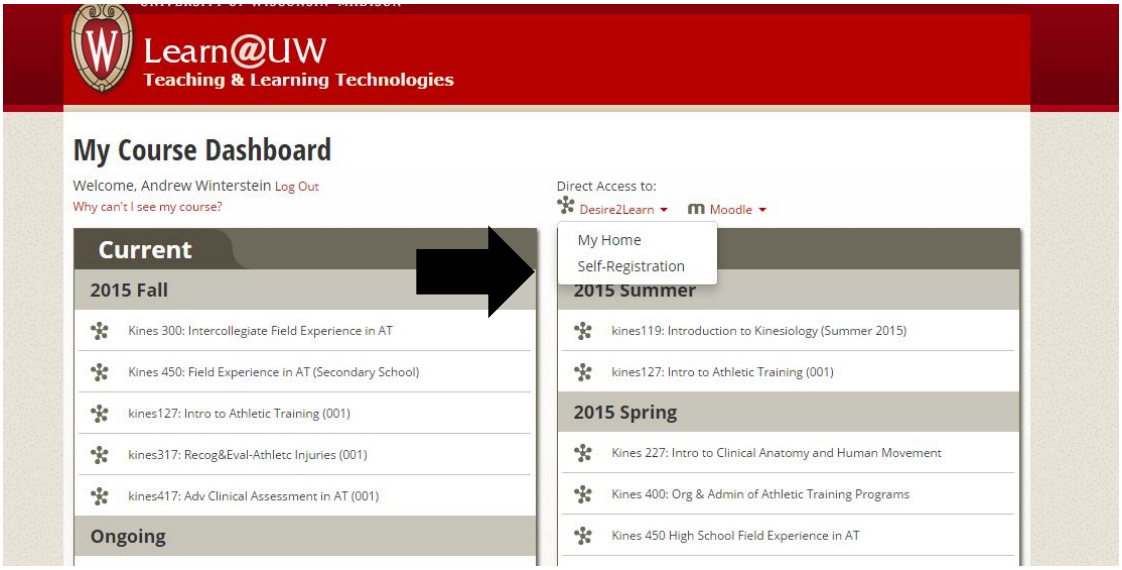
AT Program
ATHLETIC TRAINING
Department of Kinesiology • UW-Madison

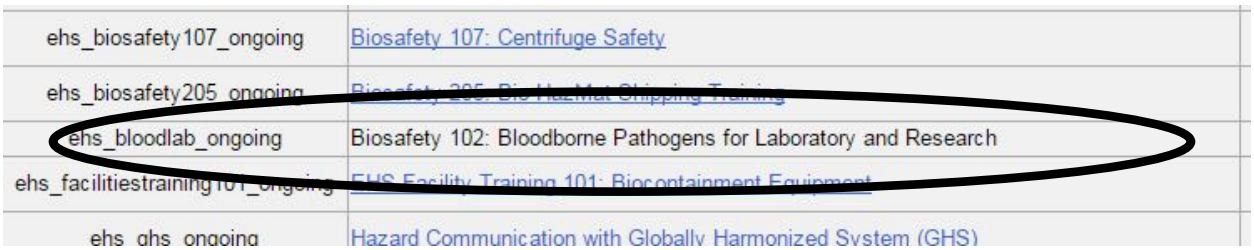
On Campus AT Observations

Step One: Complete Campus BBP Training

a) Go to Learn@UW and click on the Desire2Learn drop down menu to self-register for a module.



b) Select the course titled: Biosafety 102



c) Complete the Biosafety 102 Module and send proof of completion to Dr. Winterstein after you have finished the short quiz.
   a. andrew.winterstein@wisc.edu

Step Two:

Visit the campus website to review HIPAA guidelines.

a) https://hipaa.wisc.edu/documents/Training_Module_3_-_NonR-NonC-NonP_web.pdf

Step Three:
Email Dr. Winterstein confirming completion of BBP and HIPAA

After carefully reading the HIPAA guidelines you must send Dr. Winterstein an email that says the following:

*I **your name** have completed the UW Madison BBP training and I have read the University of Wisconsin-Madison HIPAA Privacy Rule Training For Students and agree to abide by these guidelines during my clinical observations. I will protect patient privacy and medical confidentiality at all times and I will NEVER discuss patient care outside of the clinical facility.*

TYPE YOUR FULL NAME and provide the date.

andrew.winterstein@wisc.edu

Step Four: Sign Up for Observation Times

You may **ONLY** sign up for campus observations after completing both of the above steps.

Please take a name tag

You MUST wear a name tag at all times during your observation. Name Tags are available with the sign-up sheets.

Step Five:

Review the guidelines for attire and behavior posted on the sign-up bulletin board or in the accompanying Power Point presentation

Step Six:

Keep track of your hours. You **are** required to submit an hours summary for the Feb. 1, 2016 application to the AT Program. Hours documentation forms are provided with this email and available on the bulletin board.

Step Six:

Enjoy your observation experience!