



**Global Engagement Office**  
SCHOOL OF EDUCATION  
UNIVERSITY OF WISCONSIN-MADISON

**Hartzman International Conference Award for Graduate Students**  
for virtual conference presentations held January 1 – June 30, 2021

**Application deadline: November 20, 2020**

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**AWARD OVERVIEW**

With support from the Hartzman family and the Dean's office, the School of Education will provide funding for graduate students to present **their own research/creative work leading to a degree at a virtual international<sup>1</sup> conference**. The conference must be held between January 1 and June 30, 2021. Students who wish to apply for funding for conferences held between July 1 and December 31, 2021 will have the opportunity to submit applications in the Spring semester. The application deadline for this call is **Friday, November 20 by 5:00 p.m. CST**, and submissions should be made using the link below.

As this grant is for students across the School of Education, awards will be available to students from the arts, education, and health disciplines. Priority will be given to students who are doctoral candidates, or the MFA equivalent, at the time of application. Students may apply for funding before receiving acceptance of their presentation; however, students must show evidence of conference presentation acceptance before receiving funds.

Funding may be requested for virtual conference fees. Applications should include an accompanying budget that demonstrates careful planning for use of the grant funds and should show any other funding sources for which students will apply or have already received. Awards will be granted up to \$500.

Please note:

- Award and disbursement of these funds may impact financial aid calculations. If this is a concern for you, please contact the Office of Financial Aid or meet with a Financial Aid Advisor about the potential implications of receiving these funds.
- Preference will be given to applicants who have not previously received funding through this award.

**APPLICATION INSTRUCTIONS**

- 1) To apply, please visit: <https://forms.gle/qoJ8bsLkE2ieLghX6> and complete the Google form. You will be able to submit your PDF document at the end of a short questionnaire.

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<sup>1</sup> The conference must be held outside the United States or have an international theme or is organized by an international organization. In addition, the term *international* includes conferences related to or held by indigenous groups.

- 2) Applicants must submit a presentation abstract, a CV, a budget, and an explanation (no more than 300 words) of how and why attending the particular conference will contribute to one's scholarly and professional trajectory.
- 3) The student's primary advisor must also submit a brief statement of support explaining the importance of this conference experience for the student's trajectory. Advisors' statements should be submitted directly to [global@education.wisc.edu](mailto:global@education.wisc.edu). It is the responsibility of the applicant to ensure their advisor has submitted the statement of support.

**Please note**, to access this form, you must be logged into your UW-Madison G Suite account. To do this, sign out of any other gmail accounts, and go to <https://it.wisc.edu/services/google-apps/>. If you have questions, please reach out to the Global Engagement Office staff via [global@education.wisc.edu](mailto:global@education.wisc.edu).

### **AWARD REQUIREMENTS**

- 1) Award recipients will be asked to submit a one-page precis of the work presented (or a portfolio of the same); a two-page letter detailing your experience at the conference (e.g., how presenting to an international audience impacted your own thinking about and understanding of your work); and the outcomes of the conference as they relate to your scholarly/professional trajectory (e.g., new contacts or networks made, new kinds of feedback on your work, new members added to your committee, etc.). These items should be submitted within four weeks of attending the conference to [global@education.wisc.edu](mailto:global@education.wisc.edu). The information you submit will be shared with the Hartzman family and may be highlighted in School of Education web and print materials.
- 2) The funds will be awarded to students as a scholarship award.
- 3) All students who receive grants must follow the UW-Madison travel policies. See Fall 2020 considerations below.

Individuals are encouraged to contact the Global Engagement Office staff with questions:

- Kate McCleary ([mccleary2@wisc.edu](mailto:mccleary2@wisc.edu)), Associate Director
- Jessy Stika ([jstika@wisc.edu](mailto:jstika@wisc.edu)), Coordinator

### **FALL 2020 AWARD CONSIDERATIONS**

Due to COVID-19 and the [university's travel policy](#), the School of Education is unable to sponsor any travel at this time. Until further notice, the Global Education Committee is only able to support fees associated with virtual participation in international conferences.